

Associate Degree for Transfer (AD-T) Substitution Guidelines

The following guidelines are used by our Evaluators when approving **pass along** courses for the Associate Degrees for Transfer (AD-T). *Pass Along Courses are courses that have been **previously** completed at another California community college and/or any other U.S. regionally accredited institution .*

- A. Course has a C-ID number that matches C-ID number on Transfer Model curriculum (TMC) template for that degree.
C-ID courses found here: <https://c-id.net/courses>
TMC templates found here: <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/What-we-do/Curriculum-and-Instruction-Unit/Templates-For-Approved-Transfer-Model-Curriculum>
- B. Course fits the criteria stated on the Transfer Model Curriculum (TMC) state-wide template, when the TMC states “any CSU transferable course, or any CSU transferable course in a specific major”, the course in question can be reviewed on ASSIST to see if that criteria is met.
- C. Course is a comparable match to a course listed on statewide TMC, but course has no C-ID number. This primarily applies to UC/CSU courses and out of state and in state private universities. Course is placed according to title and/or description in appropriate category, or parameters of ADT template.

Mira Costa Courses Substitutions on AD-T's

Course substitutions with **MiraCosta courses** *cannot usually* be made on the ADT degrees. The ADT's have been developed or modified with discipline faculty, according to the latest TMC templates, which are designed to capture the majority, of the 23 CSU campuses required lower-division major preparation in the Required Core section. The other areas (Lists A, B, C) may allow faculty to have more options when choosing which courses to include on the degree. However, once a degree is published in our catalog, we are required to comply with that degree, because it is structured and approved within the confines of the state TMC.

For some ADT's, faculty have designated a specific Stats course. For those degrees, we are allowing a substitution with a previously completed stats course, *if completed prior to the ADT effective date*. For some degrees, we can expand the choice of Statistics course, if the course on the substitution list has been submitted or approved for the C-ID descriptor required by the TMC. These courses are listed as Substitutions, because to include these on the degree, a complete resubmission of the degree must occur.

Other Considerations for Pass Along and MiraCosta courses

- **Course Unit values-** As long as the overall unit count conforms to the statewide template per List area, and the student completes the overall unit amount required for the degree, we can use a comparable course that do not have the same unit value as ours. Quarter units may be used as long as the overall quarter unit total conforms to the

required semester total: 18 semester units for a major. We will use UC and CSU conversion guidelines that equate 4qtr units to 3 semester units.

- **Use of AP exams-** We will allow use of AP exams and equate this to courses on the ADT in accordance with the AP chart in our catalog. This may bring the total below the category area. Students still must complete the **overall total number of 18 units** required for the major.
- AP Stats can be used on ADT's in lieu of MATH 103, BUS 204/204H, PSYC 104/104H, SOC 104/SOC 104H or BTEC 180/BTEC 180H or SOC 125
- **Completing courses with a "P"** - we must award the degree with grade of P according to Title 5, because courses passed with a "P" are equivalent to a letter grade of "C". However, if a student completes the course that is actually major preparation at a CSU campus (maybe in required Core or List A,) there is still the potential that a CSU campus will not accept the P, because they want the letter grade in the major. So, check ASSIST if a student wants to use a P on an ADT degree.
- **Required Major Preparation-** if you know where a student is intending to transfer- please select courses on ADT based on students transfer destination, this will benefit students in impacted majors.

JB 7/1/22